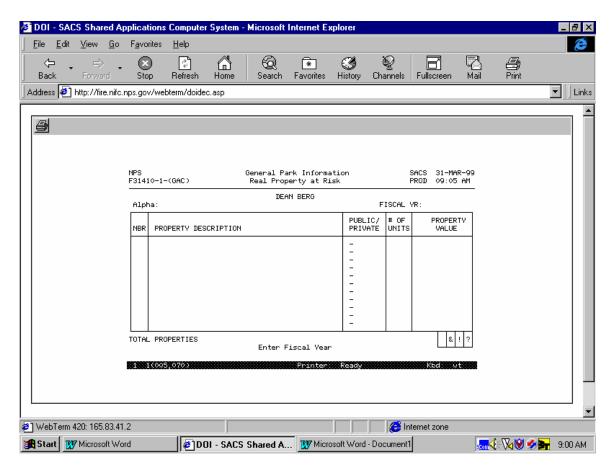
GAC Real Property at Risk

Parks should identify public and private property inside their boundary (including inholdings) that are at risk from wildfire.



FISCAL YEAR: Enter the four-digit fiscal year you wish to work with (*e.g.*, 2000, 2001, etc.). If you're updating the information for the FY2000 budget call you must put in 2000.

This is a critical point to remember. Don't make the mistake of entering the current calendar, or fiscal year you're in if it is different from the budget call fiscal year. Input the fiscal year appropriate to the budget call.

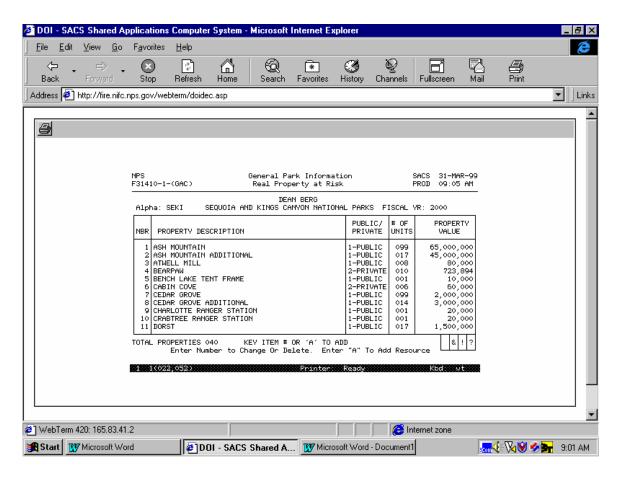
UNIT: Enter the 4-letter alpha code for the NPS unit.

If you don't know the alpha code, input a "?" symbol, followed by pressing the <**ENTER**> key, and the program will display a help screen. The help screen will request input of the agency designator – input "**NPS**" and press the <**ENTER**> key. The help screen will then display a listing of NPS units and the appropriate alpha codes. There are built in access limitations:

- Parks are limited to accessing their own alpha code, which is automatically loaded in this
 field as a result of how you were identified as a user when you logged into the Shared
 Applications Computer System (SACS) network.
- Regions, and Area FMO's can get into any of the parks within their SACS recognized service area as well as their own unit. If you can't gain access to the park you're inputting, that is because you don't have access authority and you will need to contact the Fire Management Program Center in Boise (208-387-5216) for assistance.

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Once the fiscal year and unit code are accepted the program will be ready for data entry and will, where appropriate, load previously entered data into the screen, as in the example below.



Regardless of whether there is any past data displayed, the program will then display the following prompts to direct your data entries:

"ENTER NUMBER TO CHANGE OR DELETE, ENTER "A" TO ADD RESOURCE" – If you select the number of an existing data line the program will then prompt "USE "C" TO CHANGE RESOURCE, OR "D" TO DELETE RESOURCE".

- If you input "D" and press the **<ENTER>** key to delete the item:
 - The program will then give you one last chance to decide if this is what you want to do with the prompt "ARE YOU SURE THAT YOU WANT TO DELETE THIS RESOURCES; ENTER Y OR N"
 - If you respond with the "Y" entry the line will disappear and you'll return to the program's main prompt "ENTER NUMBER TO CHANGE OR DELETE, ENTER "A" TO ADD RESOURCE"
 - If you respond with the "N" entry nothing will be deleted and you will return to the program's main prompt.
- If you choose to change "C", or add "A" the program will place the cursor in the left information column where you either enter a new item or write over existing text. If the new text doesn't completely eliminate the old, use your space bar to pass over and eliminate the remaining old text.

The following described program prompts are associated with the four information columns established to document this category of special resources at risk.

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"ENTER RESOURCE DESCRIPTION" – ("PROPERTY DESCRIPTION") Enter the name and/or the structure number for the building, or group of buildings.

• It is recommended that if possible, buildings should be grouped or lumped together wherever possible and practical rather than listing individually (*e.g.*, "Park Headquarters" or "North Park Ranger Station" instead of listing individually the various buildings in the group).

"ENTER RESOURCE TYPE: 1=[PUBLIC] 2=[PRIVATE]" - ("PUBLIC/PRIVATE") Enter a "1" if the building(s) is a government-owned public building (e.g., office building; shop; residence, etc.), or "2" for privately owned (e.g., in-holding; concessions-owned, etc.); then press the <ENTER> key.

"ENTER NUMBER OF PROPERTIES" – (# OF UNITS) Enter the total number of buildings for this line entry.

"ENTER THE TOTAL PROPERTY VALUE OF THE RESOURCE" – (PROPERTY VALUE) Enter the total value of the structure, or group of structures, in whole dollars.

- Values should be taken from park records or estimate if specific information is lacking.
- Value is based on physical structures and does not include land value.
- In determining value, use <u>replacement value</u>.
- Do not factor in the value of building contents.

After inputting the full data line for each property, or group, the program will ask "**DO YOU WANT TO UPDATE THIS RESOURCE**; **ENTER Y OR N**".

- If you answer "N" the system will return you to that line entry without saving it.
- If you answer "Y" the system will save the data and then provide the prompt "ENTER NUMBER TO CHANGE OR DELETE, ENTER "A" TO ADD RESOURCE".
- If you have no further need to work in this program press the **ENTER**> key and you will return to the main program menu.

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